



## EVENING NURSE

**Department:** Health Services

**Reports to:** Director of Health Services

**UFR#:** 108

The Center provides a full range of educational, residential and treatment programs designed to help children reach their full potential. The goal of maximizing independence serves as the foundation of all Center programs. Each program has been developed to address varying skills and multiple levels of functioning.

The Center serves students between the ages of 3 and 22 diagnosed with autism, learning disabilities, language delays, intellectual disability, behavior disorders, and related disabilities. The Center's programs and services are designed to accommodate a broad range of functional levels and varying degrees of disability.

### Overall Responsibility

Under the supervision of the Director of Health Services, the Evening Nurse provides primary nursing care to the residential students during the evening hours.

The Evening nurse will be working a full-time (40 hour) schedule

Monday-Friday from 3 p.m. – 11 p.m.

Great benefits including 6 weeks paid vacation

### Essential Duties and Responsibilities

- Primary nursing care to students with specific health care needs and for health problems that arise.
- Medication management and ordering
- Beeper coverage
- Staff education for overnight staff
- Visit and inspect residences nightly
- Clinical projects with Director of Health Services
- Health and safety observations at residences
- Regular supervision meetings with Director of Health Services
- Participation in nursing meetings
- \*Teacher and overnight staff education-Certificate as American Red Cross First Aid / CPR instructor and DMR / DMH MAP trainer certification
- Assist in supervision of teaching staff

### Qualifications

- Massachusetts licensed Registered Nurse
  - \* MAP Certified Instructor
  - \* ARC Certified CPR/FA Instructor
- \*If not certified, nurse will be trained to become a certified instructor

The safety of our students, staff and visitors are among the Center's most important priorities. The active participation in The New England Center's Safety Program is a condition of employment. This job description is not intended to be all-inclusive and the Evening Nurse will also perform other reasonably related duties as requested by the Director of Health Services or his/her designee.